



**CITY OF COVINA
PLANNING COMMISSION AGENDA
REGULAR MEETING, TUESDAY, JANUARY 25, 2022
COUNCIL CHAMBER, CITY HALL
125 EAST COLLEGE STREET
7:00 P.M.**

PLEASE NOTE: THOSE WHO WISH TO ADDRESS THE PLANNING COMMISSION ON ANY ITEM ARE REQUESTED TO EMAIL PLANNING@COVINACA.GOV PRIOR TO THE ITEM BEING CALLED. THE PURPOSE OF THIS IS TO ENSURE THAT YOUR NAME AND ADDRESS ARE CORRECTLY IDENTIFIED IN THE MINUTES OF THE PLANNING COMMISSION.

CALL TO ORDER

- A. Pledge of Allegiance.
- B. Roll Call of Commissioners.
- C. Amendments to the Agenda.

PUBLIC COMMENTS

Citizens wishing to address the Commission on any matter **not** on the agenda may do so at this time. Citizens wishing to be heard on any matter on the agenda, please wait until that point on the agenda. **Please keep your comments to five minutes or less and try not to be repetitive.** Under the provisions of the Brown Act, the Commission is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

In Person:

To address the Planning Commission please complete a yellow speaker request card located at the entrance of the Council Chamber and give it to the City Planner. Your name will be called when it is your turn to speak.

Remotely via zoom:

Access the meeting remotely via Zoom with one of the following devices:

Computer or Smart Device:

<https://us02web.zoom.us/j/83697435372?pwd=dXhQbVBBDNjNBm0ZDNkdKSg1ReXpmQT09>

Telephone:

Dial: +1 669 900 6833

Meeting ID: 836 9743 5372

*Passcode: *262235#*

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1. *To request to speak during public comment, please click the “Raise Hand” button on the Zoom Toolbar “reactions” tab.*

Note:

Computer / Smart Device Users: *The “raise hand” feature is in the reactions tab.*

Telephone Users: *Press star-nine (*9) on your phone to raise your hand.*

2. *Staff will announce your name as listed on Zoom or the last four digits of your phone number when it is your turn to speak and unmute the microphone (audio only); speaker must be present when called to speak.*
3. *Please state your first and last name and city of residence at the beginning of your remarks for the record.*
4. *The microphone will be muted by staff when you have completed your comments or five (5) minutes have expired, whichever occurs first.*

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Planning Commission votes on them, unless a member of the Planning Commission requests that a specific item be removed from the Consent Calendar for discussion.

1. Approval of Minutes of Regular Meeting of December 14, 2021.

CONTINUED PUBLIC HEARING

None

PUBLIC HEARING

1. **Application for Conditional Use Permit (CUP) 21-30 and Site Plan Review (SPR) 21-199**, to allow on-sale “Type-41” beer and wine license to operate a bona-fide eating establishment for an alcohol-infused ice cream shop (Scoops on Tap) on an 803 square-foot commercial retail space, with a 260 square-foot outdoor seating area, within the town center specific plan (TCSP) Transit Oriented Development (TOD)/High Density Residential (HDR) zone, located at 491 N. Citrus Avenue – APN: 8431-028-039

Staff Recommendation:

Staff recommends that the Planning Commission, by motion, adopt Resolution No. 2022-001 PC, approving Conditional Use Permit (CUP) 21-30 and Site Plan Review (SPR) 21-199, with the attached Conditions of Approval and, in the event, it is necessary, recommend to the City Council, the approval of a resolution adopting a Public Convenience or Necessity (PC or N) affirming the determination.

CONTINUED BUSINESS

None.

NEW BUSINESS

GENERAL MATTERS

1. Study Session on Accessory Dwelling Units (ADU) Proposed Ordinance

Staff Recommendation:

Staff recommends that the Planning Commission provide feedback and receive public comments. No action is required of the Planning Commission.

ADMINISTRATIVE ITEMS

None.

ADJOURNMENT

Adjourn to a regular meeting of the Planning Commission at 7:00 p.m. on Tuesday, February 8, 2022 in the Council Chamber of Covina City Hall.

I, Brian K. Lee, Director of Community Development for the City of Covina, or his designee, hereby declare that a true and accurate copy of the forgoing agenda was posted on Thursday, January 20 2022 near the front entrance of City Hall, 125 East College Street, Covina, and on the City's official Internet Website, in accordance with Governmental Code Section 54954.2(a.)

Additional information on any agenda item can be obtained by contacting the Planning Division at 125 East College Street, Covina, or by telephoning (626) 384-5450.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Planning Division office at (626) 384-5450 or the California Relay Service. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.